

National Federation of Music Clubs -Southeastern Region

Bylaws

June 2025

DEFINITIONS

“America” shall mean the “United States of America” or “USA”

“Federation Weekend” shall mean the meeting held during the summer at a site determined by members.

“NFMF Regional Luncheon” shall mean the SER meeting held during the NFMF Convention /Conference.

“NFMF” shall mean “National Federation of Music Clubs”

“SER” shall mean “Southeastern Region” of NFMF

“VP” shall mean “Vice President”

ARTICLE I -NAME

This organization shall be known as the National Federation of Music Clubs - Southeastern Region, a component part of the National Federation of Music Clubs.

ARTICLE II - PURPOSE

The purpose of this organization is to bring into working relations with one another, music clubs and other musical organizations and individuals directly or indirectly associated with musical activity for the purpose of developing and maintaining high musical standards; and aiding and encouraging musical education; and the promotion of American music and American artists throughout America and other countries; and to cooperate with the National Federation of Music Clubs in the specific plans for the advancement of music.

ARTICLE III - NON-PROFIT STATUS

1. This organization shall not carry on any activities not permitted while exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, or while contributions received are deductible under Section 170(c)(2) of the Internal Revenue Code, or not permitted under corresponding sections of any future federal tax code. No substantial part of the activities of this organization shall involve attempting to influence legislation, or participation in, or intervention in any political campaign on behalf of or in opposition to any candidate for public office. The net earnings of this organization shall not benefit or be distributed to its members, trustees, officers, or other private persons, except as reasonable compensation for services rendered and as payments and distributions in furtherance of the purposes set forth in Article II.

2. In the event of the dissolution of this organization, any funds remaining in the treasury after payment of any outstanding debts shall be contributed to the National Federation of Music Clubs or another 501(c)(3) organization with similar objectives and goals.

ARTICLE IV -MEMBERSHIP

Any organization, musician, or individual belonging to a state federation in the Southeastern Region as defined by the National Federation of Music Clubs is a member in the Southeastern Region in accordance with the classification and ratification of membership as provided for by the Bylaws of the National Federation of Music Clubs.

ARTICLE V – OFFICERS

1. Vice-President for the NFMCSoutheastern Region
 - a. Elected by the Board of NFMCS at the biennial NFMCS convention.
 - b. Nominations take place during Federation Weekend preceding the NFMCS Convention
2. Secretary
 - a. Elected by the members of the SER at a Federation Weekend in the odd-numbered years.
3. Treasurer
 - a. Elected by the members of the SER at a Federation Weekend in the odd-numbered years.
4. Parliamentarian.
 - a. Appointed by the SER Vice-President.
5. Advisory Council -
 - a. The Advisory council is composed of three members who serve three-year terms.
 - b. Appointed by the SER Vice-President
 - c. One Advisory council member shall be its chair, elected by the members of the SER at a Federation Weekend.

ARTICLE VI - DUTIES OF OFFICERS

1. The SER Vice-President shall:
 - a. Represent the SER at all NFMCS events.
 - b. Preside at all SER meetings and perform all other duties pertaining to the office.
 - c. Arrange an annual meeting for SER members during the summer Federation Weekend and the NFMCS Conference/ Convention Regional Luncheon.
 - d. Perform such additional duties as may be designated by the NFMCS Board of Directors pertaining to the office.
 - e. Suggest (In odd numbered years, during the SER Federation Weekend) a 3 person nominating committee for the purpose of presenting a slate of officers to the SER members during the next NFMCS Regional Luncheon. The suggested members shall be approved by those

in attendance at the Federation Weekend by voice or ballot vote. These officers shall include: SER Vice President, Secretary, Treasurer, Advisory Council Chair.

2.The Secretary shall:

a. Keep the minutes of all meetings and distribute said minutes to all SER state presidents, SER Vice President, SER Secretary, SER Treasurer, SER Advisory Council, and others as necessary.

b. Preside at SER meetings in the Vice-President's absence.

3.The Treasurer shall:

a. Collect the dues for SER membership and accept contributions.

b. Pay all approved bills

c. Provide a financial statement at every business session of the SER

d. File the annual non-profit report to the USA Internal Revenue Service.

e. Manage the payment of the NFMC SER Beth McAuley Grant and any other grants SER issues.

4. The Parliamentarian shall:

a. Attend meetings of the SER Administrative Board, the NFMC SER Regional Luncheon meeting, the SER Federation Weekend, and other meetings as requested by the SER Vice President.

b. Interpret the SER bylaws and rules when necessary.

c. Serve as an adviser on points of parliamentary procedure to the President, Bylaws and Rules revisions, and other items as the SER Vice President may designate.

d. Render an opinion to the SER Federation and/or the SER Administrative Board when requested.

5. The Advisory Council shall:

a. Provide continuity to the regional organization

b. Serve as advisors to the current officers

c. Serve as advisors to the host state

d. Work with the regional officers to investigate and propose ways to encourage attendance at the annual regional meetings

e. Work with the regional officers to develop and maintain a viable mailing (email) list and to make communication more efficient.

f. Advise or help with other tasks as requested by the SER VP.

ARTICLE VII -ADMINISTRATION

The administration of the Southeastern Region shall be vested in the hands of the Administrative Board consisting of the Vice-President, Secretary, Treasurer, and the Advisory Council.

ARTICLE VIII – MEETINGS

1.Annual Meetings

The annual meeting of the NFMC SER will be held during the NFMC Conference/Convention at the SER Luncheon.

2. A separate second annual meeting, the Federation Weekend, of the NFMC SER will be held at a site determined by members and will be used to formulate possible recommendations of action for the SER.

3. Special meetings of the SER may be called by the Vice President or by a majority of the Administrative Board. These meetings may be held electronically, virtually, or in person.

4. A quorum shall consist of the Administrative Board, members and representatives present from the states in the Southeastern Region.

5. A motion voted on at one of the annual meetings shall be approved if a majority of those SER members present vote YES for the motion.

6. Business by mail or e-mail.

a. Important business, which in the opinion of the Vice-President, needs the immediate attention of the Administrative Board, may be handled by either mail or e-mail ballot or virtual meetings.

b. Ballots

Identical ballots, including the information necessary for the vote decision, shall be sent to each member of the Administrative Board by the Secretary if written ballots are necessary for the voting.

c. Results

A vote of the majority of the Administrative Board shall be necessary to consider the result as the opinion of the Board.

d. Report

The Secretary shall immediately report the result of the vote to each member of the SER Board and shall give a complete report of the voting results at the next session of the Board.

7. Minutes of all annual SER member-wide meetings, board meetings, and special meetings shall be recorded, issued, and made available to the SER membership.

ARTICLE IX

NFMC SER BETH McAULEY GRANT

1. The SER shall sponsor an annual scholarship for a student from the Southeastern Region who has been accepted by the Brevard Music Center and who has received the recommendation of said audition panel. Brevard shall provide the name of the recipient to the SER Vice-President.

2. The annual amount of said scholarship shall be approved by the SER Vice-President and the Administrative Board. The Administrative Board shall have the authority to withdraw said scholarship provided each SER state president has been notified 14 days prior to vote.

3. The recipient shall be expected to perform during the SER Federation weekend if it is held at the Brevard Music Center that year.

ARTICLE X - DUES

1. The Administrative board shall have the option to establish dues for the Southeastern Region which shall be set by vote of those present at the annual meeting.

2. The fiscal year shall be July 1 through June 30.

ARTICLE XI - ENDOWMENT FUND

The Southeastern Region Endowment Fund shall be maintained for development of the SER Brevard Scholarship.

ARTICLE XII - PARLIAMENTARY AUTHORITY

"Robert's Rules of Order Newly Revised," governs the proceedings, subject only to the bylaws and rules of the National Federation of Music Clubs and/or the NFMC SER.

ARTICLE XIII -AMENDMENTS

1. These bylaws or rules may be amended during the NFMC Regional Luncheon or during the SER Federation Weekend by a two-thirds vote of those present and voting-
2. The SER Vice-President, or, a majority of the Administrative Board, may call for a special meeting or vote, which may be conducted virtually or via electronic means, if first approved by the administrative board, to vote on bylaw or rule amendments that cannot wait until the scheduled annual meetings without harm to the SER functioning. The invited persons to vote shall be the SER Administrative board and the SER State Presidents and any other SER members that wish to attend. These bylaws or rules are amended per approval by a two-thirds vote of those present and voting.
3. All proposed amendments to the bylaws or rules eligible for approval by voting shall have been submitted to the Presidents of the Southeastern Region's state federations 14 days prior to the meeting.
4. Technical corrections.
 - a. The SER secretary or a Bylaws committee is authorized to correct article and section designations, punctuation, and cross-references and to make such other technical and conforming changes as may be necessary to reflect the intent of the organization in the bylaws and rules and can be implemented when identified.
 - b. "Technical corrections" is primarily correcting spelling, punctuation, and formatting, without changing the meaning, intent or requirements of the bylaws or rules.
 - c. The Administrative Board shall be notified when any technical corrections are made and updated bylaws and/or rules shall be published in the current method SER is using.

ARTICLE XIV – ELECTIONS

1. Odd Numbered Years –
 - A. NFMC Southeastern Regional Luncheon/Convention** – SER Secretary, Treasurer and Advisory Council Chair elected and installed Regional Vice President -elected by NFMC Board.
 - B. Federation Weekend Meeting** – Vice President chooses a panel of 3 members to serve on the SER nominating committee. They will present a slate of officers including SER Vice President, SER Secretary, SER Treasurer, Advisory Council Chair to the SER members during the NFMC SER Luncheon at the next NFMC Conference.

2. Even Numbered Years –

- A. NFMC Southeastern Regional Luncheon** – slate of officers will be presented to the members with nominations accepted from the floor.

The nominee for SER Vice President will assist in completing NFMC form AD 1-2 and submit form in a timely manner to NFMC Nominations Committee for Officers Chair.

SER BYLAWS HISTORY

Original 7/1/2009

Amended 7/11/2009

Amended 6/2018

Amended 6/2019

Amended 6/2024 Technical corrections

Amended 6/11/2025