

OFFICIAL CALL

NFMC CONVENTION

JUNE 12-17, 2023 • NORFOLK, VIRGINIA • SHERATON NORFOLK WATERSIDE HOTEL

For activity and meal reservations, memorial contributions and voting credentials please visit nfmc-music.org after February 1, 2023.

An official name badge is necessary for attendance at every NFMC convention function.



REGISTRATION:

Full Registration \$125. Entitles the registrant to a program book, admittance to all open meetings and programs, evening concerts and receptions.

Daily Registration \$50. Entitles the registrant to a program book and admittance to all open activities for a single day/evening.

Student and Junior member Full Registration \$25.

No charge for an official name badge for a single meal function.

REGISTRATION HOURS:

Tuesday, June 13	9:00 am – 5:00 pm
Wednesday, June 14	8:00 am – 5:00 pm
Thursday, June 15	8:00 am – 5:00 pm
Friday, June 16	8:00 am – 12:00 pm

ATTENDANCE

All sessions except for the executive committee meetings are open to all registrants. Each state is encouraged to have at least one representative attend each session. The business meeting of a division or committee is for official business and observers may attend but the chair will control participation. There will be multiple sessions in most time slots to fit the interests of the attendees.

BOARD ATTENDANCE

(NFMC Bylaws, Article VI, Section 2C): An unexcused absence from more than one Board session shall be considered a resignation. Board members are asked to inform the recording secretary if they must request an excuse for an absence. The excuse must be received before the conference starts.

NFMC CONVENTION LOCATION

Sheraton Norfolk Waterside Hotel
777 Waterside Dr
Norfolk VA 23510
757-622-6664

HOTEL RESERVATIONS

Reservations can be made online by visiting:
<https://www.marriott.com/events/start.mi?id=1667331381687&key=GRP>

Hotel Reservation cutoff date: 5:00 pm on May 15, 2023. Each person is responsible for making his/her reservation.

Room rate: \$149 per night for single or double occupancy, plus tax.



PARKING

Self-parking is available off site at Dominion Tower Parking Garage for \$13 per day. Valet is available for \$30 per day. Address for Dominion Tower is 999 Waterside Dr, Norfolk VA 23510

HOTEL AMENITIES

The hotel will provide complimentary internet in guest rooms; there is also a fitness center, convenience store and outdoor pool. All guest rooms have cable television, mini refrigerator, hair dryer, alarm, coffee pot and ironing board.

HOTEL RESTAURANT AND LOUNGE

Waterside Seafood Company

WEARING APPAREL

This is summer in the South. The hotel is air conditioned. Comfortable business attire is expected to be worn at all sessions. The final dinner is formal.

American Festival Chorus: White shirts or blouses, dark slacks or skirts, men wear dark ties.

VOTING CREDENTIALS

Voting credentials are available in the Winter 2023 issue or on the NFMC website. You can send the application with your registration or upload to the NFMC website.

PROPOSED BYLAWS

Proposed bylaw changes are printed in the Spring issue of MCM and on the NFMC website.

MEMORIAL SERVICE CONTRIBUTIONS

Any NFMC member may send a memorial contribution to the national memorial chair, Susan Tury, using the form that appears in the Spring issue of MCM or on the NFMC website.

Deceased Member List – State Presidents are to send a list of names of deceased members since the last NFMC meeting to NFMC Chaplain Karen Herndon. Deadline: May 15, 2023.

REPORTS

State presidents should bring a synopsis of the year's activities for sharing at the Presidents Council. No reports will be read at general session meetings. However, all officers and chairs are expected to have written reports prepared for download on the NFMC website. The deadlines are as follows:

May 15 is postmark deadline for Committee chairs to email or mail one page report to his/her Division chair.

May 25 is postmark deadline for Division chairs to send compilation of Division committee reports to NFMC Headquarters.

May 25 is postmark deadline for Officers to email or mail their one page report.

Reports will be compiled for all convention registrants. Copies will be available at the registration desk for convention registrants. Division Chairs will be introduced at a general session; they will then introduce their committee chairs in attendance. No reports will be presented but attendees are encouraged to obtain a copy of reports from the NFMC website, attend Division meetings and meet with chairs.