

NFMC CLAIRE ULRICH WHITEHURST PIANO SOLO AWARD JR 14-4
Directives**Directives for National Auditions**

1. Publicize the auditions and awards among member organizations (Junior, Student, Senior), musical publications, radio, TV, newspapers, etc. Give the purpose, rules, awards, date of the audition and information on where to obtain application blanks and rules.
2. Select and advertise the date of the auditions so that every interested young musician may be informed early in order to begin preparation.
3. Applications: Entrant's completed submission, required entry fee and repertoire must be received by the National Chair by **March 1** of the audition year. Immediately following the March 1 deadline, the National Chair ascertains the eligibility of each applicant.
4. If there is only one applicant, there will be one judge. In all other cases, there will be two judges and entrant materials will be sent to both for evaluation. If they agree on the winners, judging is complete. If they disagree, a third judge will be secured.

Adjudication (National Level)

1. Be thoroughly familiar with all rules and procedures affecting the audition.
2. Secure competent judges who are not (and never have been) in any way associated with the applicants.
3. Give the judges rules and all pertinent data well ahead of the audition date.
4. Discuss with them any regulations pertinent to their work so they may be familiar with the purpose, scope, high standards, and conditions of the audition. Emphasize the importance of exceptional musicianship as well as technical skill in selecting the winner in this audition.
5. Supply judges with the Judge's Rating Sheet for all entrants.
6. Ensure the judges are separated during the audition.
7. Instruct the judges to place the rating of the applicant only on The Judge's Score Sheet. Include his/her comments on the Judge's Rating Sheet so that the entrant can have some tangible record of the audition. Be sure the judges understand these comments will be given to the entrant and his/her teacher.
8. Be sure the Judge's Rating Sheets are signed in ink by the judge.
9. Once the Rating Sheets have been collected, audited, and the results entered on the Auditor's Tally Sheet, confer with the judges and the auditor to be certain the results have been tabulated correctly.
10. Encourage judges to select a winner; no ties are allowed. Inform the judges that they may decline to name a winner if they feel no entrant meets the high standards for this award.
11. Send all entrants a copy of their Judge's Rating Sheets.
12. File all Rating Sheets for the permanent files of this audition.
13. Remind all participants that the judges' decisions are final.

National Chair: Marcia Chaplin Email: marciachaplin2@gmail.com

NFMC CLAIRE ULRICH WHITEHURST PIANO SOLO AWARD Auditor

Date _____

Note: All contestants must receive a rank as 1, 2, 3, 4, etc. No contestant will be declared a winner unless he/she is given a "1" rating by a majority of the judges.

The chairman or auditor will fill in this sheet from the Judge's Score Sheet for each contestant, and the report is to be sent to the National Chair.

Entrant's Name	Judge's Name	Judge's Name	Judge's Name	Total

The contestant with the smallest total points is the winner.

Give the name and address:

Name, First Place Winner _____
 Address _____
 City _____ State _____ Zip _____

Name, Second Place Winner _____
 Address _____
 City _____ State _____ Zip _____

Auditor's Signature _____