

## FESTIVALS SPECIALLY CAPABLE MUSICIAN APPLICATION

JR 3-13

**Type or block print information. Submit to Area Festivals Chair /Admin at least *one month prior to the Festival*.**

- This application is to be held in the strictest of confidence. It is only to be seen by the Junior's parent(s)/guardian(s) or by the Adult participant, the teacher, Area Festivals Chair, and State Festivals Chair.
- The teacher is responsible for consulting with the parent(s)/guardian(s) of the Junior entrant or with the Adult entrant obtaining their written permission prior to submitting the Specially Capable Musician Application to the Area and State Festivals Chairs.
- The needs of the Junior/Adult entrant must be clearly specified. Any special accommodations in the audition process, which would facilitate the Junior/Adult entrant's ability to have a successful Festival experience should be included in this application.
- By signing this form, the teacher, Area and State Festivals Chairs agree to keep the Junior/Adult entrant's information confidential. See page 2 for further instructions.

<b>Name of Performer:</b>		<b>Year:</b>
<b>Event:</b>	<b>Class:</b>	<b>Entrant #:</b>
<b>Festival Area:</b>		<b>Audition Date &amp; Time:</b>
<input type="checkbox"/> <b>Temporary Designation</b> Allows for different accommodations each year or removal of this designation.		<input type="checkbox"/> <b>Permanent Designation</b> A one-time filing. This application is kept by the teacher and resubmitted each Festival year.

**Parent(s)/ Guardian(s)/Adult entrant and Teacher of SCM entrant:** Please provide a brief but detailed description of the accommodation(s) needed for this entrant in the space on the next page. Information pertinent to the needs of this student should also be included, such as, assistance to and from the instrument, the need for the judge to face the entrant when giving instruction, and/or the use of music.

**For Junior Entrant:**

I/We, as parent(s)/guardian(s) of \_\_\_\_\_ (Junior applicant) have been consulted concerning the Specially Capable Musician designation. By signing below, I/We give my/our permission for this Junior entrant to be designated as a SCM.

**Parent(s)/Guardian(s) Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
 Phone/email: \_\_\_\_\_

**Teacher Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
 Phone/Email: \_\_\_\_\_

**For Adult Entrant:**

I, \_\_\_\_\_ (Adult applicant) have been consulted concerning the Specially Capable Musician designation. By signing below, I give my permission to be designated as a SCM.

**Adult Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
 Phone/email: \_\_\_\_\_

**Teacher Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
 Phone/Email: \_\_\_\_\_

**For Area / State Festivals Chair:**

I understand the importance of maintaining confidentiality concerning the information contained in this SCM application. By signing this form, I will make sure all accommodations stated on this application are strictly adhered to before, during and after the SCM entrant's audition process. I will comply with all the guidelines contained in this application.

**Area Festivals Chair Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**State Festivals Chair Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

This first page of the form *should not* be seen by the judge(s).

Instructions to the judge(s), on the top of page 2, should accompany the rating sheet. At no time should the details of this student's condition or need be specified. Only accommodations can be listed.

## INSTRUCTIONS TO THE JUDGE(S)

The top portion of this page should accompany the rating sheet.

The performer named below needs these specific accommodation(s) during this audition.

**Return this form to the Local (Area) Festivals Chair directly following the audition.**

Name of Performer:		Year:
Event:	Class:	Entrant #:
Festival Area:		Audition Date & Time:

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----- Detach top portion for judge and attach to Rating Sheet -----

### INSTRUCTIONS FOR TEACHERS AND LOCAL (AREA) FESTIVALS CHAIR

1. This designation may be **temporary** or **permanent**.
  - a. Applications for an entrant with a **temporary** designation must be re-filed in subsequent years. As entrants mature and grow, the need for different accommodations or the removal of this designation may be needed. The parent(s)/guardian(s) must always be consulted regarding entry as a SCM. Adult SCMs must always be consulted regarding entry as a SCM. The application form should be returned to the adult entrant or parent/guardian of the junior entrant or teacher at the end of the Festival season.
  - b. An entrant may seek **permanent** designation. A one-time filing for permanent conditions will be allowed. The application must be approved by the Local (Area) and State Festivals Chairs. At the conclusion of the Festival Event, the teacher must keep the approval form and resubmit to the Local (Area) Chair each subsequent year.
2. Adult entrants or parent(s)/guardian(s) of Junior entrants are to be given complete instructions regarding the audition process for SCM. The teacher is responsible for discussing any necessary accommodations with the Adult entrant or the parent(s)/guardian(s) of the Junior entrant and for obtaining required signatures prior to submitting the Specially Capable Musician application to the Area Festivals Chair at the time of Festival registration.
3. The Area Festivals Chair is responsible for forwarding the signed and completed SCM form to the State Festivals Chair for final approval.
4. Allow enough time before the Festival event, approximately one (1) month, for both chairs to review, approve, sign, and return the document.
5. Information and instructions to the judge(s) at the time of the entrant's audition must be understood by the Adult entrant, parent/guardian, teacher, and Area Festivals Chair.
6. Judges should be made aware of any accommodation(s) to the entrant's audition process prior to the entrant entering the audition room. It is the Area Festivals Chair's responsibility to notify the judge(s) of adjustments.
7. Any information listed on the judging form should be removed directly after the audition and handed to the Adult entrant or the parent/guardian of the Junior entrant for safekeeping.
8. Neither the words "Specially Capable Musician" nor the initials "SCM" are to appear on the rating sheet, instructions to judges, nor placed on any Federation Cup or Certificate earned by the Junior or Adult entrant.
9. The "Instruction to the Judge(s)" section of this form should be given to the judge(s) along with the entrant's rating sheet prior to the Junior or Adult entrant's audition. The "Instructions to Judge(s)" section of the form must be returned to the Local (Area) Festivals Chair directly after the evaluation takes place.
10. A copy of this form and the "Instructions to Judges" section must be given to the teacher or Adult entrant or the parent/guardian of the Junior entrant prior to the evaluation. The Local (Area) Festivals Chair should keep one copy of this form and the "Instructions to Judges" section until after the Area Festival is completed.
11. For more information concerning SCM, please refer to the General Rules section of the *Federation Festivals Bulletin*.