

JUNIOR COUNSELOR'S GUIDE**JR 1-3a
ME 3-5****Purpose of the Junior Division**

- Bring together young people for regular group study of music, for performance before others, and for social enjoyment.
- Train future club leaders.
- Cultivate courteous and appreciative audiences.
- Stimulate interest in creating music.
- Provide incentive for high standards of performance through Festival events and the Federation Cup Program.
- Encourage service through music.
- Broaden the vision and the ability of members through understanding of and cooperation with State and National goals.

The Role of the Junior Club

The Junior Division and Junior Clubs are vital to the continued growth of the National Federation of Music Clubs. Junior Clubs form at the local level and when they affiliate with a state federation of music clubs, they become members of the National Federation of Music Clubs, one of the largest philanthropic musical organizations in the world. Each State Federation is part of one of five national regions.

The Role of the Junior Counselor

The Junior club counselor or teacher must be a member of the National Federation of Music Clubs. Their role is to act as an advisor, teacher, and guide to the juniors by encouraging them to increase their knowledge of music, further their leadership, and performance abilities through Junior Club experiences.

Forming a New Junior Club

- Information on dues and how to form a Junior Club is available from a State President or State Junior Counselor
- A Counselor/teacher must be a member of the National Federation of Music Clubs, either as an active Senior Club Member or an Individual Senior Member.
- Private studio groups may be federated by their teacher or by a group of teachers and organized as a club; the teachers may serve as the club counselors.
- A NFMC Senior Club may sponsor a Junior Club. A Junior Counselor should be elected or appointed by that Senior Club.

Suggestions for Organizing a New Junior Club

Every Junior Club is uniquely organized and structured. Teachers or counselors are encouraged to design their club based on the number of members, their ages, interests, and overall goals. The suggestions provided are simply guidelines.

- Teacher/counselor helps the juniors:
 - Decide on a club name;
 - Set number of club meetings and events per year, make a schedule with dates and times;
 - Assist with club budget planning to determine if club dues will be collected, the amount, and what member dues will be used for;

- Prepare bylaws to govern the conduct of its members;
- Appoint/elect officers (president, vice president, secretary, and/or treasurer);
- Appoint/elect additional leadership positions such as, Membership Secretary, Junior Keynotes Chair, United Nations Chair, Poetry/Song Chair, NFMC Awards Chair, Music Outreach Chair, etc.
- Appoint committees for projects and events, such as National Music Week, Parade of American Music, etc;
- Plan meeting agendas that include music studies, performances, and NFMC programs
- Encourage applying for NFMC club and member awards; (see list below)
- Submit an Annual Junior Club Summary Form (JR 1-1) to the national chair and
- Conduct meetings according to standard parliamentary procedure following *Robert's Rules of Order, Newly Revised*.
- Create an Achievement Record Book with photos from events (with permission), recital programs, newspaper clippings, award announcements, etc.
- Suggested bylaws, agenda for club meetings, program outline, and installation for officers can be found on the NFMC website. JR 3-15-2, 3, 4 and 5 and ME 3-5 (ME – Membership and Education)

Official Magazine

- *Junior Keynotes* is the official magazine for the NFMC Junior Division, published three times a year – Fall, Winter, and Spring.
- Each teacher must subscribe to *Junior Keynotes*.
- Each issue features inspiring and informative messages from the National President and the Junior Division Chairs, detailed instructions vital to clubs and their leaders, up-date of the directives, parliamentary aids for club use, as well as educational articles designed to appeal to Junior Members.
- Junior Clubs may submit activity news to a State News gatherer. Clubs may also submit pictures with relative information to the editor. Consult *Junior Keynotes* for the particulars.

Non-Competitive Events Available to Junior Members

- Achievement Record Book—compiling a Junior Club Achievement Record Book is a great record of work and historical interest. See JR 1-2 on the NFMC website.
- Annual Junior Club Summary Form—this form suggests certain activities, goals, and achievements for Junior Clubs. Participating Clubs receive National Honor Certificates and will be mentioned on the Honor Roll in the *Junior Keynotes* magazine. See JR 1-1 on the NFMC website.
- NFMC Festivals—the Festivals are designed to promote study, stimulate interest in American music literature, and encourage each participant to reach a high standard of musical achievement. The NFMC Festival is not a competition but an opportunity to perform and be evaluated. Rules are found in the *NFMC Festivals Bulletin*. For Festival eligibility and participation information, check with your state Festivals Chair.
 - Teachers may not submit entrants whom they do not personally teach.

Competitive Awards available to Junior Clubs

Information on each award can be found at www.nfmc-music.org under Publications

- **American Music Division**
 - American Folk Music
 - American Music Junior Club Award

- American Woman Composer Award
- Professor R. A. Schramm Parade of American Music Award
- Just Jazz!

- **Arts Division**
 - Celebrate Strings Junior Club Award
 - Ethnic Performance Junior Club Award

NFMC Competitive Awards Available to Junior Members

Information on the following awards is found at www.nfmc-music.org under Publications/Junior Division. Awards are annual unless specified.

- Claire Ulrich Whitehurst Piano Award—Biennial Award
- Lana M. Bailey Piano Concerto Award
- Marilyn Caldwell Piano Award
- Martha Marcks Mack Junior Vocal Award
- Lynn Freeman Olson Composition Award—Biennial Award
- Junior Composers Award
- Thelma A. Robinson Award in Ballet—Biennial Award
- Dance Awards
- Stillman Kelley Instrumental Awards
- Wendell Irish Viola Award
- Mary Alice Cox Cello or Double Bass Award
- Joyce Walsh Junior Award — For Individuals with Special Needs
- Music for the Blind—Performance Awards
- Music for the Blind—Composition Awards
- Angie Greer Music in Poetry Award
- Michael R Edwards Graduating Senior Performance
- National Music Week Essay Contest — *Rules at www.nfmc-music.org under Publications/Arts Division*
- Interlochen Arts Academy Award—*NFMC summer center awards information can be found on the NFMC Competition and Awards Chart. Applicants must apply to the centers listed before being considered for the awards.*